



TERMS OF REFERENCE

Project Title : Provider/ supplier for Transport Services for DOT Participation in EUDI Show 2023
Job Specification : Transportation services
Duration : October 12 and 15, 2023

I. BACKGROUND:

The Philippine Department of Tourism (DOT) will participate in EUDI Show 2023 in Bologna, Italy on October 12-15, 2023. This activity is part of DOT's continued aggressive market development for the PH Dive Programs.

II. PURPOSE / OBJECTIVES

The Department of Tourism (PDOT) needs the services of a Bologna-based, licensed transportation company that will provide the transport service requirements of DOT and private sector participants including the transport of event materials, on October 12 and 15, 2023

Objectives :

- To provide licensed, road worthy transportation vehicles with licensed drivers on October 12 and 15, 2023.
- To ensure a seamless and smooth implementation of the above project.

III. CAPABILITY REQUIREMENTS

- Must be a Bologna-based/ registered company with duly licensed driver
- Must be able to provide the requirements of PDOT London based on the detailed required services

IV. DELIVERABLES/ REQUIRED SERVICES

Day	Time	Passengers	Activity/ies
October 12, 2023	Whole Day	DOT London/ Dive tour operators , Market reps	Arrivals/ Airport to hotel
October 15, 2023	Whole day	DOT London/ Dive tour operators , Market reps	Departures

V. BUDGET

The budget for the above required services is Euros650/unit for two days all inclusive (first 10 hours of service inclusive of petrol, driver's fee, congestion charges, parking fees, etc) and other applicable taxes.

The winning quotation/ proposal will be based on the lowest proposed bid price and compliance to the required specifications of the requested services.

Prepared by:

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Tourism Attaché

Philippine Department of Tourism-London



September 22 2023

REQUEST FOR QUOTATION

The Philippine Department of Tourism - London is inviting qualified transport companies to provide transport services (van hire) for the DOT delegation to EUDI Show 2023 in Bologna, Italy on October 13-15, 2023.

Attached for your guidance is the detailed Terms of Reference.

Please submit your proposal and required supporting documents on or before September 29, 2023 to info@pdotlondon.co.uk or jadmin@pdotlondon.co.uk.

Thank you and we look forward to receiving your proposals.

Sincerely yours,

GERARD O PANGA

Tourism Attaché

Philippine Department of Tourism - London